



CUMNOR HOUSE SUSSEX

NURSERY, PRE-PREP & PREP SCHOOL



Nursery Assistant

Cumnor House Sussex is one of the country's leading independent Prep, Pre-Prep and Nursery schools. We are a traditional but forward-thinking family school, with an ethos built on Christian values, creating a safe and unhurried childhood for active and ambitious children. The School provides every aspect of a broad and excellent education, including sport, music and drama, within beautiful country surroundings. Our motto of Aim High, Be Kind, and Dare to be Different is lived enthusiastically every day and in every area of the school.

Cumnor House Sussex is seeking a dedicated and enthusiastic Nursery Assistant to join our vibrant team.

Job Title:

Nursery Assistant

Working Hours:

Monday to Friday, 8:00 AM – 4:00 PM (Full Year or Term-Time)

Additional Information:

The nursery operates between 7:00 AM and 7:00 PM. While the standard hours are 8:00 AM to 4:00 PM, occasional flexibility is required to cover earlier or later shifts if necessary.

Responsibilities:

- Assist in providing a safe and nurturing environment for children.

- Support daily activities and routines within the nursery.
- Collaborate with the team to create engaging learning experiences.

Desirable Personal Qualities and Experience Role:

- DfE approved childcare qualifications for practice at Level 3 or above such as QTS or DfE approved childcare qualifications for practice at Minimum of Level 2 childcare qualification such as; NVQ Level 2, pre-school diploma or NNEB.
- A good working knowledge of current legislation and monitoring requirements under the EYFS
- Experience of working with preschool children aged 2 to school age
- Strong communication and teamwork skills.
- Dance or yoga skills would be a great additional benefit

Remuneration and Benefits

- £25,173 and benefits package
- Generous contributory pension scheme and life assurance
- Free on-site parking
- Complimentary dining and refreshments available all day during term time
- Free use of indoor swimming pool at specified times
- Occupational sick pay scheme
- Employee assistance programme
- Committed to continuous personal development

Application Process and Safeguarding

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter to hr@cumnor.co.uk

Interviews of selected applicants will be held the following week, and would involve a visit to the School. We reserve the right to make an appointment at any time prior to the closing date. If you would like to make enquiries, please call **Karen German on 01825 790347**.

Cumnor House Sussex is committed to safeguarding and promoting the welfare of children. An offer of employment will be subject to an enhanced DBS disclosure, satisfactory safeguarding interview and pre-employment references, verification of ID, medical fitness and relevant qualifications, and other security checks including Overseas and Teachers Barred lists.