



CUMNOR HOUSE SUSSEX

NURSERY, PRE-PREP & PREP SCHOOL



**Assistant Director of Sport
Candidate Information**

Welcome

Dear Candidate,

I am delighted that you are considering applying to Cumnor House Sussex at what is a very exciting time for the School. Cumnor has always enjoyed a very strong reputation both locally and nationally as a leading independent co-educational prep school, sending its children off to the very best senior schools in Sussex, Kent and around the country. It is a school that lives by its motto,

*'Aim High, Be Kind,
Dare to be Different'.*

We strive for and deliver excellence, born out by excellent recent Inspection reports, over 125 scholarships to senior schools over the past five years, and an outstanding co-educational offering that includes recent national sporting, musical and dramatic success. We believe wholeheartedly in creating a community that is centred on kindness and compassion for others and developing pastoral systems that support our children and their families through whatever challenges they may be facing.

Yours,



FERGUS LLEWELLYN
HEADMASTER



Voted 'Top 20 Nursery' South East England for six consecutive years	Indoor and outdoor swimming pool	'Excellent' ISI report 2022
Purpose built theatre seating 300 and music barn	Shortlisted <i>'Best Prep School'</i> TATLER Awards 2024	26 scholarships <i>by year 8 leavers</i>
<i>State-of-the-art</i> STEM centre	Highly commended in 2022 for <i>'Outstanding Pastoral Care'</i> <i>Muddy Stilettes</i>	46 <i>leaver's from year 8 moved on to 17 different senior schools</i>

The Role

JOB TITLE

Assistant Director of Sport

LINE MANAGER

Headmaster; Director of Sport

SALARY

Competitive

CLOSING DATE

28th of February 2025

JOB DESCRIPTION

Cumnor House Sussex invites applications for the role of Assistant Director of Sport. We are seeking a passionate and dedicated individual with excellent leadership and organisational skills to assist in delivering an inclusive, high-quality sports programme. The successful candidate will be an inspirational football and rugby coach, a skilled team player, and a role model who exemplifies sportsmanship, kindness, and respect both on and off the field. This role requires a motivated and supportive leader who can work collaboratively with the Director of Sport and other staff to encourage broad participation and high achievement in sport, with a particular focus on rugby and football.

Responsibilities

- Work closely with the Director of Sport to develop and implement a forward-thinking strategic vision for Sport at the school.
- Provide dynamic and motivational leadership across all aspects of Sport, with a particular focus on rugby and football, ensuring the highest standards of excellence and inclusivity for all pupils.
- Foster an inclusive, engaging, and aspirational sporting culture for all pupils.
- Lead by example, modelling high standards of professionalism, sportsmanship, and passion for sport.
- Maintain an open and transparent approach to leading the PE department and other staff involved in the PE and Games programme.

Desirable Personal Qualities and Experience

- Proven ability to lead and inspire others toward shared goals.
- Strong coaching ability in the school's core sports, including football and rugby.
- Significant personal experience in sports, either as a player or coach.
- Knowledge of sports programme development, including inclusivity and elite training.
- Excellent communication, organisation, and problem-solving skills.
- A degree in PE, Sports Science, or a related field (desirable).



“
Every moment,
extraordinary”



Employee Benefits



COMMITTED TO TRAINING AND DEVELOPMENT



GENEROUS CONTRIBUTORY PENSION SCHEME



DEATH IN SERVICE BENEFIT



EMPLOYEE ASSISTANCE PROGRAMME



MEALS DURING TERM TIME



STAFF SOCIAL EVENTS



USE OF INDOOR AND OUTDOOR SWIMMING POOL



FREE ONSITE PARKING

How to Apply

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter by 28th of February 2025 to hr@cumnor.co.uk

Interviews of selected applicants will be held the following week, and would involve a visit to the School. We reserve the right to make an appointment at any time prior to the closing date. If you would like to make enquiries, please call Karen German, Head of HR on 01825 790347.

Cumnor House Sussex is committed to safeguarding and promoting the welfare of children. An offer of employment will be subject to an enhanced DBS disclosure, satisfactory safeguarding interview and pre-employment references, verification of ID, medical fitness and relevant qualifications, and other security checks including Overseas and Teachers Barred lists.

Equality and Diversity

Cumnor House Sussex is committed to eliminating discrimination and encouraging diversity. We aim for our workforce to be representative of society and that each employee feels respected and able to give their best. We are committed to providing equality and fairness in our recruitment and employment practices and not to discriminate on any grounds. We oppose all forms of unlawful and unfair discrimination.

Retention of Information

All information is stored securely and any information supplied by unsuccessful candidates will be destroyed confidentially six months from the date of interview or submission date of application if not successful for interview, in accordance with our retention of records procedure.

How to Find Us

OUR LOCATION

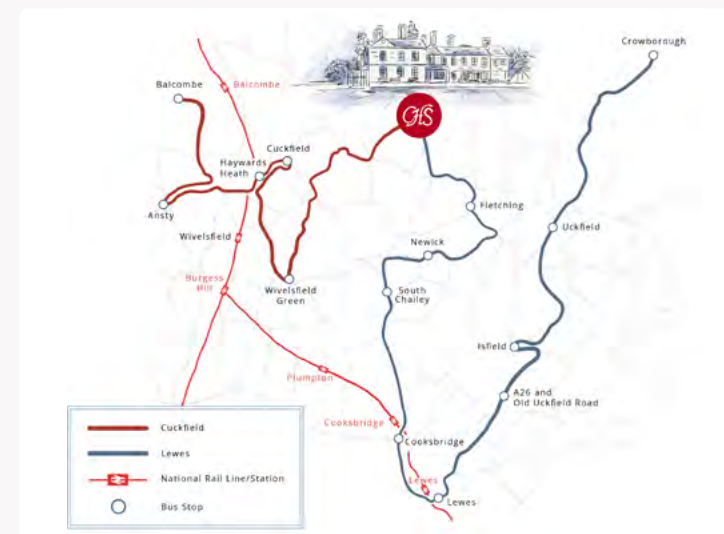
Cumnor House Sussex, London Road, Danehill, Haywards Heath, Sussex, RH17 7HT.

BY ROAD

Cumnor House Sussex is located between Danehill and Wych Cross on the A275. There are close link to the A22, A23 and A272 just 35 miles south of London and 20 miles north of Brighton, making it easily accessible via the UK road network.

BY RAIL

The nearest mainline station is Haywards Heath (on the London to Brighton railway line) which is a 20 minute taxi journey from Cumnor House Sussex.



T: 01825 790 347 E: office@cumnor.co.uk W: cumnor.co.uk

