



CUMNOR HOUSE SUSSEX



Cover Teacher

Cumnor House has long had a very strong reputation for an excellent academic provision that includes securing places for our children at the top Senior Schools in the South East and the country, as well as winning numerous academic and extra-curricular scholarships. We are looking to recruit enthusiastic, flexible and organised professionals to join our bank of casual cover staff providing short term supply cover. Applicants must be qualified teachers, with at least two years teaching experience.

Casual cover staff are expected to be flexible and cover as needed within the school (Reception to Year 8) which includes leading lessons, marking work and assisting with duties and enrichment activities.

Reporting to:

Deputy Head Academic (DHA) and the Academic Leadership Team (ALT).

Key responsibilities;

- Provide cover for absent teachers across various subjects and ages between Reception and year 8
- Deliver engaging and effective lessons based on provided lesson plans and materials
- Maintain a positive and supportive classroom environment conducive to learning
- Manage student behaviour and ensure a safe and inclusive learning environment
- Collaborate with colleagues to ensure continuity of instruction and student progress

Supervision of pupils;

- Adhere to the school's behaviour policy, following set procedures and guidelines in a calm manner.
- Be aware of individual dietary and medical needs, including allergies, and of the procedures in case of emergency.

Safeguarding Responsibilities;

- Safeguard and promote the welfare of children
- Foster a culture of openness, safety, equality and protection
- Provide a safe and welcoming environment where both children and adults feel secure, able to talk and believe that they are being listened to
- Play a key role in the prevention of harm and an equal responsibility to act on any suspicion or disclosure that may indicate a child is at risk of harm
- When concerned about the welfare of a pupil, acting in the best interests of the pupil

Desired Skills, Knowledge and Experience;

- Bachelor's degree in Education or relevant subject area
- Teaching experience
- Strong communication and interpersonal skills
- Flexibility and adaptability to different teaching assignments
- Passion for working with children and fostering their academic and personal development
- Previous experience of providing cover would be an advantage

Application Process and Safeguarding

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter to hr@cumnor.co.uk

Successful candidates need to be aware that there is no obligation for the school to offer work, and likewise, for a casual cover teacher to accept work.

Cumnor House Sussex is committed to safeguarding and promoting the welfare of children. An offer of employment will be subject to an enhanced DBS disclosure, satisfactory safeguarding interview and pre-employment references, verification of ID, medical fitness and relevant qualifications, and other security checks including Overseas and Teachers Barred lists.