



CUMNOR HOUSE SUSSEX



1:1 Medical Support Assistant

**Diabetic Care Monitoring
Fixed Term, Part time, Term time**

Cumnor House Sussex is one of the country's leading independent Prep, Pre-Prep and Nursery schools. We are a traditional but forward-thinking family school, creating a safe and unhurried childhood for active and ambitious children. The School provides every aspect of a broad and excellent education, including sport, music, drama and dance, within beautiful country surroundings. Our motto of Aim High, Be Kind, and Dare to be Different is lived enthusiastically every day and in every area of the school.

Cumnor House Sussex is looking for a caring and conscientious Medical Support Assistant who can support a child with Type 1 Diabetes whilst at school.

Reporting to: Class Teacher; Head of Year;

Purpose of the role: To work as part of the Prep team, under the guidance of the Class Teacher. Responsible for the specific medical care of a named student with medical needs (Type 1 diabetes).

The role is assigned to one child and the position will be terminated when the child ceases to attend the school.

Diabetic Care Monitoring:

- Undertake relevant training (online, ideally shortly prior to commencing role) in order to understand condition and monitor/operate Continuous Glucose Monitor (Dexcom) and pump (Omnipod Dash pump.)
- Take charge of daily medical kit (Dexcom, diabetic equipment for bolus/bloods, hypo treatment)
- Take/provide handover from parent/carer at drop-off and collection
- Liaise with parents/medical staff/diabetic team/colleagues as necessary to ensure quality of care in place at all times
- Liaise with parents/Head of Year on ensuring appropriate safeguarding measures are in place at all times
- Update training on a regular basis as advised by diabetic team/parents
- Accompany the named student on school trips, sports events and matches, and any extra-curricular activities as necessary

Training:

- Attend inset training and other whole-school training on educational matters, child protection and safeguarding or other subjects as prescribed by the school;
- Attend whole-school staff meetings as requested by the Senior Leadership Team;
- Maintain your own safeguarding training and other training relevant to your role, via the TES website and/or INSET.

Whole-School Safeguarding Responsibilities include:

- Safeguard and promote the welfare of all children;
- Foster a culture of openness, safety, equality and protection;
- Provide a safe and welcoming environment where both children and adults feel secure, able to talk and believe that they are being listened to;
- Play a key role in the prevention of harm and an equal responsibility to act on any suspicion or disclosure that may indicate a child is at risk of harm;
- When concerned about the welfare of a pupil, act in the best interests of the pupil.

Desirable Personal Qualities and Experience:

- Health care experience (desirable)
- Diabetes Awareness Training (desirable)
- A calm, courteous and approachable manner;
- Ability to help make school life enjoyable and satisfying;
- Integrity, honesty and a professional manner;
- Ability to empathise with the ethos of the School;
- Excellent collaboration skills, flexibility, good humour and empathy;
- Commitment to participating fully in the life of a busy and sociable School.

All staff have a key role to play in identifying concerns early and in providing help for children and are expected to act in accordance with the School's Safeguarding & Child Protection Policies.

Terms & conditions

You would be expected to work in general from 8am to 5pm, Monday to Thursday during term time, and to be available for one or two days before and after each term, as requested by the Head of Year. Term time is 34 weeks per year, 32 hours per week. Alternatively, we will consider a job share.

Holidays, Remuneration and Benefits

- Salary based on £20,280 FTE.
- Substantial remission on fees for Staff children attending the School or Nursery (subject to eligibility)
- Generous contributory pension scheme
- Free on-site parking
- Complimentary dining and refreshments available all day during term time
- Free use of swimming pool at specified times
- Death in Service Benefit
- Employee Assistance Programme
- Cycle to Work Scheme
- Occupational sick pay scheme

Application Process and Safeguarding

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter by **24th of February 2025**.

We reserve the right to make an appointment at any time prior to the closing date. If you would like to make enquiries, please call **Karen German on 01825 790347**.

Cumnor House Sussex is committed to safeguarding and promoting the welfare of children. An offer of employment will be subject to an enhanced DBS disclosure, satisfactory safeguarding interview and pre-employment references, verification of ID, medical fitness and relevant qualifications, and other security checks including Overseas and Teachers Barred lists.