



CUMNOR HOUSE SUSSEX



GROUNDSPERSON

Cumnor House Sussex is a prestigious independent preparatory school nestled in the scenic Sussex countryside. Our extensive and well-maintained grounds include sports fields, woodlands, gardens, and recreational areas that contribute to an enriching environment for our pupils and staff.

We are looking for a hardworking and enthusiastic Groundsperson to join our facilities team. The successful candidate will be responsible for the maintenance and care of our school's grounds, ensuring they remain in excellent condition throughout the year. The role is Full-Time, Monday to Friday, 7:30 AM - 4:30 PM

Key Responsibilities:

- Perform routine maintenance of all school grounds, including mowing, trimming, planting, weeding, and watering
- Carry out seasonal tasks such as leaf clearance, snow and ice removal, and preparation of grounds for different weather conditions
- Maintain sports fields and pitches to a high standard, ensuring they are safe and ready for use
- Coppicing of woodlands, preparation of wood for burning
- Plan and implement seasonal planting and landscaping projects.
- Assist in the development of eco-friendly and sustainable gardening practices
- Maintain cleanliness of lake and surrounding area
- To undertake construction/excavation work using the digger or other machines to take away spoil
- Full maintenance of synthetic (all-weather) surface including litter clearance, brushing, marking out additional markings

- To assist contractors whilst on site and to clear any rubbish/unwanted material left behind.
- Assist with the setup and takedown of outdoor events, including sports days, open days, and other school functions
- Grounds machinery maintenance
- Garden/tractor sheds, outhouses (cleanliness and contents)
- Sports equipment (goals, posts, nets, sight screens, pavilions, scoreboards etc)
- Sweeping paths in summer/gritting in freezing weather
- Sweeping car parks and Dutch Barn
- Sweeping Tennis Courts
- Maintenance of Cricket nets/AWS
- Preparation for whole school events as necessary
- To be competent in use of all machinery
- Adhere to all health and safety regulations and procedures while performing grounds maintenance tasks

Qualifications and Skills:

- Previous experience in groundskeeping, landscaping, or a similar role
- Qualified to a minimum of NVQ Level 2 in Horticulture (desirable but not essential)
- Knowledge of grounds maintenance practices and the use of related equipment
- Ability to operate and maintain groundskeeping machinery and tools
- Strong understanding of health and safety regulations in groundskeeping
- Ability to work independently and as part of a team

Remuneration and Benefits

- £24,000
- Free on-site parking
- Complimentary dining and refreshments available all day during term time
- Free use of indoor swimming pool at specified times
- Employee assistance programme

Application Process and Safeguarding

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter by **Monday 10th June** to hr@cumnor.co.uk

For more information about Cumnor House Sussex or this role, please call Karen German, Head of HR, on **01825 790347** or visit our website:

<https://cumnor.co.uk/information/career-opportunities/>

Interviews of selected applicants will be held as soon as they can be arranged, and will involve a visit to the School and an observed session in class, assisting a small group of children.

CHS is committed to safeguarding and promoting the welfare of children, and expects all staff to share this commitment. A successful application will be dependent upon a satisfactory enhanced DBS check and other safeguarding checks and screening, including references. All staff have a key role to play in identifying concerns early and in providing help for children, and are expected to act in accordance with the School's Safeguarding & Child Protection policies which are available on our website. Please note that applications will be considered as they arrive, and CHS reserves the right to make an appointment at any time.