



## CUMNOR HOUSE SUSSEX



### **Reception Teacher – Early Years Specialist** **September 2024**

Cumnor House Sussex is one of the country's leading independent Prep, Pre-Prep and Nursery schools. We are a traditional yet forward-thinking family school, with an ethos built on Christian values, creating a safe and unhurried childhood for active and ambitious children. The School provides every aspect of a broad and excellent education within idyllic country surroundings, and our motto of "Aim High, Be Kind, and Dare to be Different" is lived enthusiastically every day and in every area of the school.

We are looking for someone to join our dynamic Pre-Prep school community and make a lasting impact on young minds. We are seeking a passionate and dedicated Reception Teacher to join our team.

This is an especially important role with the responsibility of welcoming children from the nursery and encouraging them to reach out and experience all that the Pre-Prep can offer; engendering confidence, independence and eagerness to learn, while treasuring the individuality and uniqueness of each child.

The right candidate to join our big-hearted community will combine warmth and empathy with a natural ability to communicate an all-round curriculum in line with the EYFS framework 2023, focused not only on the wellbeing of each child, but also on excellent outcomes for each one across the Prime and Specific areas of learning.

### **Desirable Personal Qualities and Experience:**

- Qualified Teacher Status, with outstanding skills and the ability to inspire, encourage and nurture children in your care;
- EYFS experience and expertise, with a working knowledge of this age group;
- Confidence in communicating with parents, colleagues and children; this includes excellent writing skills and a calm, courteous and approachable manner at all times;
- Skill in planning interesting and engaging lessons, and in managing a wide variety of abilities;
- Professional appearance, practical and creative mentality, and warm, caring manner;
- Secure knowledge of ICT including information systems (e.g. iSAMS), spreadsheets, all MS Office applications and other essential tools for teaching and lesson planning;
- Creative and adaptable approach to teaching and learning;
- Ability to work on own initiative, with full regard to the ethos of the School and the Curriculum;
- Excellent collaboration skills, flexibility, good humour and empathy;
- Commitment to participating fully in Pre-Prep life, including evening Parents' Evenings and events, INSET, planning meetings and report writing
- Excellent team player, flexible, collaborative, creative and willing to work as part of a dynamic and ambitious team - keen to play their part in ensuring continued excellence
- Willing to go the extra mile

### **Hours of Work**

This role is a full-time position. Teachers are in class by 7.45am, ready for the children to arrive, and are usually able to leave between 4pm and 5pm. Occasionally, there will be a requirement to work out of these hours, as indicated above.

### **Holidays, Remuneration and Benefits**

- Cumnor House Sussex offers an excellent remuneration package; salary will be dependent on experience and will be discussed at interview.
- Benefits include:
  - Remission on fees for children of staff attending the School or Nursery with a permanent contract
  - Free on-site parking
  - Complimentary dining and refreshments all day
  - Free use of swimming pool at specified times
  - Generous contributory pension scheme
  - Generous occupational sick pay scheme
  - Employee Assistance Programme
  - Life Insurance

## Application Process and Safeguarding

For more information about Cumnor House Sussex, please visit our website:

**<https://cumnor.co.uk/information/career-opportunities/>**

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter by 09.00am **Monday 4<sup>th</sup> March 2024**

Interviews of selected applicants from week commencing 4<sup>th</sup> March, with a view to a decision being made by the Friday 8<sup>th</sup> March 2024 and would involve a visit to the School. We reserve the right to make an appointment at any time prior to the closing date. If you would like to make enquiries, please call **Karen German on 01825 790347**.

*CHS is committed to safeguarding and promoting the welfare of children, and expects all staff to share this commitment. A successful application will be dependent upon a satisfactory enhanced DBS check and other safeguarding checks and screening, including references. All staff have a key role to play in identifying concerns early and in providing help for children, and are expected to act in accordance with the School's Safeguarding & Child Protection Policies which are available on our website. Please note that applications will be considered as they arrive, and CHS reserves the right to make an appointment at any time.*