



CUMNOR HOUSE SUSSEX



Year 2 Teaching Assistant **Part time**

Cumnor House Sussex is one of the country's leading independent Prep, Pre-Prep and Nursery schools. We are a traditional but forward-thinking family school, with an ethos built on Christian values, creating a safe and unhurried childhood for active and ambitious children. The School provides every aspect of a broad and excellent education, including sport, music and drama, within beautiful country surroundings. Our motto of Aim High, Be Kind, and Dare to be Different is lived enthusiastically every day and in every area of the school.

Cumnor House Sussex is looking for a caring and conscientious Year 2 Teaching Assistant who has sound experience of assisting children and teachers in a classroom setting. This is a responsible role, involving close involvement in the education and nurturing of children and staff with whom it will be important to have a comfortable and happy relationship.

This role would suit a Level 3 Class Assistant (QTS applicants are also welcome to apply - we have a number of fully qualified teachers in TA role). You will be well- organized, self-motivated with an ability to 'see' tasks ahead, as well as helpful and gently good-humoured.

The role is 2 days per week, 8am until 4pm, (currently Thursday and Friday) term time only.

Desirable Personal Qualities and Experience:

- Maths and English proficiency, and Level 3 Class Assistant or EYFS Educator certificate.
- Ability to encourage, reassure and nurture;
- A calm, courteous and approachable manner;
- Ability to help make school life enjoyable and satisfying;
- Integrity, honesty and a professional manner;
- Experience of using ICT in communications, assessment and planning;

- Ability to empathise with the ethos of the School;
- Excellent collaboration skills, flexibility, good humour and empathy;
- Commitment to participating fully in the life of a busy and sociable School.

Remuneration and Benefits

- Generous salary and benefits package
- Generous contributory pension scheme and life assurance
- Free on-site parking
- Complimentary dining and refreshments available all day during term time
- Free use of indoor swimming pool at specified times
- Occupational sick pay scheme
- Employee assistance programme

Application Process and Safeguarding

To apply, please complete our application form (which can be found on our website) and submit it with a covering letter by **Monday 29th of January** to hr@cumnor.co.uk

For more information about Cumnor House Sussex or this role, please call Karen German, Head of HR, on **01825 790347** or visit our website:

<https://cumnor.co.uk/information/career-opportunities/>

Interviews of selected applicants will be held as soon as they can be arranged, and will involve a visit to the School and an observed session in class, assisting a small group of children.

CHS is committed to safeguarding and promoting the welfare of children, and expects all staff to share this commitment. A successful application will be dependent upon a satisfactory enhanced DBS check and other safeguarding checks and screening, including references. All staff have a key role to play in identifying concerns early and in providing help for children, and are expected to act in accordance with the School's Safeguarding & Child Protection policies which are available on our website. Please note that applications will be considered as they arrive, and CHS reserves the right to make an appointment at any time.