



SCHEDULE OF SCHOOL FEES

2019-2020

From the start of the Autumn Term 2019, the charge per term is as follows. The Tuition Fee includes compulsory charges, as well as Personal Accident Insurance, school doctor, stationery and laundry.

TUITION FEES

Nursery	please see separate Nursery Fees schedule
Reception above Free Entitlement	£2,305
Reception	£3,055
Y1	£3,565
Y2	£4,030
Y3	£5,095
Y4	£5,860
Y5	£6,635
Y6	£6,635
Y7	£6,635
Y8	£6,635
Weekly Boarders	£7,690
Full Boarders	£7,900

SCHOOL FEES POLICY

School Fees (including Full and Weekly boarding charges) are **payable in advance and should be received by the first day of term**. Full details on payment methods are included in the notes on the fees invoice. The school encourages payment by electronic transfer as it greatly reduces administrative costs.

Registration Fee

A non-refundable fee of £200 is required to register your child at Cumnor.

Acceptance Deposit

A place cannot be secured until we are in receipt of the acceptance form and £1,000 deposit. Deposits are then retained until a pupil leaves and will be credited (without interest) against the final invoice. The school promotes the option to donate this deposit (or a proportion) to The Cumnor Foundation. Please see the latest contract for further details.

Late Payment Charge

An administrative charge, at 3% over bank base rate, may be levied on any fees unpaid after the first day of term.

Fees in Lieu of Notice

One term's written notice to the Headmaster (copy to Deputy/Bursar) is required before the removal of a child from the school; otherwise the full term's fees are payable. This notice must be received by June 30th for withdrawal at the end of Autumn Term, by November 30th for withdrawal at the end of Spring Term and by March 30th for withdrawal at the end of Summer Term.

Payment by Childcare Vouchers

We are registered to accept all Childcare Vouchers and accept payments from Tax-Free Childcare accounts towards the following items only: Nursery Fees; Tuition Fees for terms before the child turns 5 years old; Boarding Fees; Breakfast Club; Supper & Supervision; Pre-Prep After School Club; Pre-Prep After School Activities; Holiday Clubs and activities.

EXTRAS POLICY

Extras are charged in arrears at the end of each term and can include items such as: occasional boarding charges; public examinations (music, drama and academic); calculators; pens; mouth guards; breakages; extra-curricular clubs and activities; after school care; bus service; expeditions and outings etc.

SCHOOL TRIPS

Expeditions and outings include activities outside the normal school curriculum that are specific to individuals or groups of children (e.g. class, team, occupation, group visits). The charge for these activities is split between the pupils involved and includes: the cost of the activity; travel; refreshments; incremental costs for accompanying staff; pocket money; etc. It is school policy that these are charged as extras.

BOARDING

Optional Boarding: Y7 and Y8 day pupils	per term
2 nights a week	£650
3 nights a week	£860
One-off mid-week night	£60.00 per night
Friday Night Boarding: Y4 to Y8 day pupils	£60.00 per night

OUT OF HOURS CHILDCARE

Flexible wrap-around childcare from 7am until 7pm is available for all pupils throughout the school. Contact office@cumnor.co.uk at least 24hrs in advance to book. There is a 48hrs notice cancellation policy.

Pre-Prep (Rec, Y1 and Y2)

Breakfast Club

Early drop off at Nursery	£10.00 per day	7-8am
7:20am drop off (Dining Hall)	£ 7.60 per day	7:20-8am

After School Activities

Different activities available each term – contact Pre-Prep directly	£POA per term	3-5pm
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After School Club (inc. snack)

After school care is billed in ½hr blocks each day	£ 7.60 per hour	3-5pm
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Supper Club (late pick up at Nursery)

£ 7.60 per hour	5-7pm
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Prep-School (Y3, Y4, Y5, Y6, Y7 and Y8)

Breakfast & Supervision

Early drop off at Nursery	£10.00 per day	7-8am
7:20am drop off (Dining Hall)	£ 7.60 per day	7:20-8am

Supper & Supervision (late pick up)

£ 7.60 per day	6-7pm
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Holiday Club (Nursery, Rec, Y1, Y2 and Y3)

Flexible childcare offered out of term-time. For more details and booking please contact nursery@cumnor.co.uk.

Morning inc. Lunch	£40.00 per day	8am-1pm
School Day	£51.20 per day	8am-3pm
Full Day	£62.40 per day	8am-5pm
Extended Day	£68.00 per day	8am-6pm

TRANSPORT

An on-line booking system is available to book weekly journeys in advance. However, 24hrs written notice to the office is required for any cancellations, otherwise all pre-booked journeys will be charged in full.

Minibus Pick-up: Southern Route (A272 & A275)

Mornings only pick-up

£ 5.00 per journey

LEARNING ENHANCEMENT

Learning Enhancement

Individual session

per lesson

£30.00

40mins

Joint session

£20.00

40mins

Group session

£10.00

40mins

Specialist support

as invoiced

40mins

Touch-typing

£20.00 per term

EXTRA-CURRICULAR SPORT

It is planned for there to be 30 lessons of extra-curricular activities over the academic year. These may not be divided equally into ten per term and it is possible that there will be more in the Autumn term and fewer in the other terms. The standard termly charge will normally be applied for the Autumn and Spring terms and adjusted if necessary in the Summer term.

Tennis Lessons

Individual

per term

£195.00

10 x 30mins

Shared (2 players)

£113.00

10 x 30mins

Group

£102.00

10 x 50mins

Swimming Lessons

Tadpoles

£63.00

10 x 30mins

Parent & Baby

£85.00

10 x 30mins

Dance Lessons

Ballet

£63.00

10 x 30mins

Modern Dance

£63.00

10 x 40mins

EXTRA-CURRICULAR PERFORMING ARTS

Music is taught by self-employed Visiting Music Teachers (VMTs) and LAMDA is taught by self-employed Visiting LAMDA Teachers (VLTs) who invoice parents directly and payment should be made to them **at the beginning of each term** before starting lessons for that term. The VMTs/VLTs will enter into a contract, which provides details on lessons, with parents. The music and drama departments will provide additional information on arrangements, exams and missed lessons. Extras, such as publications, examination fees and accompaniment by VMTs/VLTs for examinations, will be charged at cost as an extra on the fees invoice.

LAMDA lessons

Individual

per term

£215

10 x 30mins

Shared (2 people)

£110

10 x 30mins

Shared (3 people)

£100

10 x 30mins

Music lessons

Individual

£215

10 x 30mins

Hire of school instruments (dep. on instrument)

from £20

Notice Required to Change Activities

The charges for activities arranged with outside contractors (Pre-Prep After School Activities, Ballet, Dance, Tennis LAMDA and Music) are non-refundable and once signed up for are charged in full each term. Once signed up to an activity there is an assumption that your child will attend the activity for the whole year. However, at the end of each term there will be a 'transfer window' period, which will give pupils the chance to withdraw without penalty, from an activity or request additional activities (dependent on space). Any withdrawals before or after this period, will result in a full term's cost being charged.

OTHER CHARGES

Towel on entering the main school	£10.00	one-off charge
iPads Y7 and Y8 pupils	per term	
New devices (retained on leaving)	£80.00	over 5 terms
Support and Apps (for pupils with own device)	£15.00	over 5 terms

Cumnor Foundation Programme (opt in)

The Cumnor Foundation Programme supports Foundation Scholars, an initiative set up to help unlock the potential of gifted children living in Sussex whose families are unable to afford a private school education. A voluntary termly donation per family can be added to all termly invoices and the funds raised go directly to the Foundation. Please contact the Accounts Department (nleghorn@cumnor.co.uk) if you wish to contribute.

INSURANCE

Personal Accident

Pupils' personal accident insurance is included within the tuition fee.

Laptop & Tablet Policy

Insurance for iPads only for Y7 and Y8 pupils is included in the tuition fee. For all other pupil's possessions, please refer to your home insurance policy or visit <https://www.sfs-group.co.uk/cover/parents-and-pupils>.

School Fees Refund Scheme (opt in)

This is a premium to refund fees for absence from school through illness of 5 days or more (day pupils) and 8 days (boarders). It also covers the fees for three terms in the event of the death of a parent. Current premiums are 1.37% of day fees and 1.05% of boarding fees. The school pays the premium shortly after the start of term. Those who wish to join the scheme must opt in by contacting the Accounts Department (nleghorn@cumnor.co.uk) and are obliged to remain within it for a minimum of three terms. The Accounts Department has full details.

SCHOLARSHIPS & MEANS TESTED BURSARIES

Music Scholarships can be awarded for the following:

Strings, Piano and Vocal – Distinction at Grade 4, or a pass at Grade 5

Brass, Wind and Drums – Distinction at Grade 5, or a pass at Grade 6

Children achieving these grades will have their tuition paid by the school for up to two instruments, at the recommended rate, provided they are taught at the school. The Headmaster may also award discretionary music bursaries to children in Y3, Y4, and Y5. These awards will be reviewed annually.

Hardship Bursaries

To receive a hardship bursary, parents will have to demonstrate a genuine need for financial assistance. Please contact the Headmaster for more details.

The Cumnor Foundation

Every year, Cumnor House Sussex offers two fully-funded bursary scholarships to talented children whose families cannot afford to educate them in the independent sector. The bursary scholarships are means-tested and provide 100% funding for a child from Year 4 (aged 8+) to Year 8 (aged 13) at Cumnor House Sussex and thereafter from Year 9 (aged 13+) to Year 13 (aged 18) at one of Cumnor's fourteen independent senior school partners. For more information please contact registrar@cumnor.co.uk.